

Chase County Commissioners
August 12, 2025

The regular meeting of the Chase County Commissioners was called to order by Chairman Jacci Brown at 8:00am on Tuesday, August 12, 2025, in the Commissioner Meeting room at the Chase County Courthouse. Commissioners Billie Muehlenkamp and Kurt Bernhardt and County Clerk Wendy Moe were also present. The meeting had been advertised in the Imperial Republican and on the County Website. The agenda and open meetings act were posted. With nobody present for Open Forum, Commissioners moved onto Agenda items.

John Rundel from Southwest Weed Management joined the meeting to give the Board an update on recent activity and to request a letter of support for the 2026-2027 grant cycle. Commissioner Bernhardt moved to sign a letter of support for the Southwest Weed Management 2026-2027 funding request. Motion seconded by Commissioner Brown. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

Commissioner Muehlenkamp moved to approve claims as submitted. Motion seconded by Commissioner Bernhardt. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

PE=payroll exp, TE=travel exp, SU=supply,
SE=service, CC=court cost, RP=repairs,
PT=parts, L=labor, UT=utility, AP=Appt. Counsel,
PS=Prior Service EQ=Equipment JD=Juv Div

AFFILIATED BENEFITS CONSULTANTS INC	SE	50.00
AFLAC	PE	657.78
AFLAC (AFTER TAX)	PE	35.36
AMERITAS LIFE INS	PE	50.50
AMERITAS LIFE INS	PE	11975.34
APPLIED CONNECTIVE TECHNOLOGIES LLC	SE	3999.75
AT & T MOBILITY (FIRSTNET)	UT	903.80
BANEY NATALIE	SE	2700.00
BLANKENAU WILMOTH JARECKE, LLP	SE	240.00
BCBS OF NE	PE	38443.37
BLUFFS FACILITY SOLUTIONS	SU	102.92
BURKE JOEL E	TE	134.40
BWTELCOM	UT	150.30
CHASE CO TREAS/CAFETERIA	PE	229.15
CHASE CO CDC	CC	36.00
CCCH	SE	107.00
CHASE CO SHERIFF	SE	167.00
CHASE CO TREASURER	SU	1023.49
COACH MASTERS	RP	278.63
COLONIAL LIFE	PE	234.72
CREDIT MANAGEMENT	PE	303.79
DAS STATE ACCTG-CENTRAL FINANCE	SE	537.60
EAKES, INC	SU	567.45
EFTPS	PE	20433.78
EWM, LLC (ENERGY WISE)	RP/L	458.65
FRENCHMAN AUTO	SE	159.25
GIS WORKSHOP/GWORKS	SE	7032.00
GREAT PLAINS COMMUNICATIONS INC	UT	1621.57
HARVOY, ROBERT S	AP	287.50
HEGWOOD INC	SU	119.00
HIGHLINE ELECTRIC ASSOCIATION	UT	323.01
HILLS FAMILY FOODS SSH INC	SU	85.27

IDEAL LINEN SUPPLY, INC	SE	450.51
IMPERIAL COUNTRY FORD	SE	89.49
IMPERIAL, CITY OF	UT	2477.33
JAEGER, JANICE E	SE	1317.00
KUENNING, DEBORAH L.	TE	669.20
LINCOLN CO CLERK	CC	5325.97
MALLORY SAFETY AND SUPPLY, LLC	SU	675.42
MIPS,INC.	SE	1393.09
NACO (REGS.)	TE	650.00
NE CHILD SUPP PMT CTR	PE	320.00
NE STATE INCOME TAX	PE	2719.71
NORDHAUSEN LAW LLC	AP	7246.86
NOVUS GLASS OF SOUTHWEST NEBRASKA	RP	90.00
OFFICE SERVICE INC	SU	919.44
PRAIRIE PLAINS CASA	SE	2000.00
PRAIRIE STATES COMMUNICATIONS SERVI	SU	487.55
RED WILLOW CO TREAS	CC	134.24
REDFIELD DIRECT, LLC	SU	495.46
RR DONNELLY	SU	77.93
SOUTHWEST WEED MANAGEMENT	SE	500.00
SPAHN, ASHLEY	AP	1730.00
TODD, DUANE	TE	60.00
US BANK CORP PMT SYSTEMS	SU	156.08
WAUNETA CROSSROADS, LLC	SU	219.34
WOLF CHEVROLET BUICK OF IMPERIAL	PT/L	637.92
WREN'S WELL SERVICE, INC.	PT/L	6306.43
	Net Payroll	57896.67
	Journal Entry	-90.00
	General Fund Total	188404.02
ACE IRRIGATION AND MFG	SU	15263.16
AFLAC	PE	235.24
AMERITAS LIFE INS	PE	41.65
AMERITAS LIFE INS	PE	1770.07
AT & T MOBILITY (FIRSTNET)	UT	46.42
B T QUALITY MACHINE	SU	80.00
BCBS OF NE	PE	3055.38
BOMGAARS	SU	612.36
BUSSELL LAND LLC	SU	120.00
BWTELCOM	UT	101.66
CCCH	SE	321.00
CHASE CO TREAS	SU	12.28
COLONIAL LIFE	PE	151.36
EFTPS	PE	5848.48
FANNING, BERNEICE	SU	2960.00
GENERAL COLLECTION COMPANY	PE	350.51
GOINGS FAMILY LIMITED PARTNERSHIP	SU	1150.00
GREAT PLAINS COMMUNICATIONS INC	UT	250.96
HARCHELROAD MOTORS INC	PT	110.00
HIGHLINE ELECTRIC ASSOCIATION	UT	126.05
IMPERIAL CARQUEST	SU	106.37
IMPERIAL NAPA	SU	114.88
IMPERIAL, CITY OF	UT	301.76
MEDICAL ENTERPRISES, INC.	SE	108.00
MITTEN INC.	SU	20586.24
MURPHY TRACTOR & EQUIPMENT CO INC	PT/L	9804.45
NE STATE INCOME TAX	PE	1460.15
NEBRASKA MACHINERY COMPANY	SU	3644.15

PRAIRIE STATES COMMUNICATIONS SERVI	SU	721.20
SAPP BRO PETROLEUM INC	SU	3720.00
SHELCO CONSTRUCTION D/B/A	SE	8400.00
SMITH, BONNIE	SU	2160.00
T O HAAS TIRE COMPANY	SU	3265.00
TITAN MACHINERY-IMPERIAL	EQ	27686.78
VENANGO FARMS, LLC	SU	1240.00
WAUNETA CROSSROADS, LLC	SU	276.43
WAUNETA MUNICIPAL UTILITIES	UT	148.75
21ST CENTURY EQUIPMENT, LLC	SU	849.02
Net Payroll		29315.52
Road Fund Total		146515.28
CAR NUTZ	SE	500.00
DESIGNED BY ANDREW	SE	700.00
NEBWEBSITES	SE	360.00
Tourism Fund Total		1560.00
MIPS,INC.	SE	260.40
P&M Fund Total		260.40
TODD, DUANE	SE	701.22
Veterans Aid Fund Total		701.22
BWTELCOM	UT	283.40
CENTURY LINK	UT	81.00
E911 Fund Total		364.40
HUNTER HEATING AND COOLING	EQ/L	6840.00
Co Bldg Sinking Fund Total		6840.00
AT & T MOBILITY (FIRSTNET)	UT	592.46
AVS DEVELOPMENT LTD	SE	150.00
BOUND TREE MEDICAL LLC	SU	1736.87
BWTELCOM	UT	52.02
CHASE CO TREAS	SU	14.23
CLIA LABORATORY PROGRAM	SE	248.00
GREAT PLAINS COMMUNICATIONS INC	UT	349.83
PRAIRIE STATES COMMUNICATIONS SERVI	SU	55.00
U S BANK CORPORATE PAYMENT SYSTEMS	SU	629.09
WAUNETA CROSSROADS, LLC	SU	53.42
Ambulance Fund Total		3880.92
Grand Total All Claims		348526.24

Commissioner Muehlenkamp moved to approve the minutes of the July 22, 2025, Commissioner Meeting. Motion seconded by Commissioner Brown. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

Commissioner Brown moved to approve the minutes of the August 1, 2025, Budget Workshop. Motion seconded by Commissioner Bernhardt. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

Surplus property was reviewed. Commissioner Bernhardt moved to surplus an old office chair (tag #663), a non-working Delco Steam Cleaner, and a nonworking Smith ARC Welder from the Lamar shop, all to be disposed of in the trash. Motion seconded by Commissioner Brown. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

Commissioner Brown moved to surplus an outdated Lenovo laptop from the Weed Superintendent's inventory, to be disposed of in the trash. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

Karon Pantera and Pam Bunker joined the meeting on behalf of Wauneta Senior Center to request KENO Funds to put towards the installation of new flooring in the south half of their building. Commissioners would be happy to allocate funds for the project; they asked that the ladies come back once they have firm numbers and know exactly how much they need to complete the project.

Commissioner Bernhardt moved to sign the Management Representation Letter for Auditor Don Wilson. Motion seconded by Commissioner Brown. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried. Chairman Brown signed the letter.

Commissioner Muehlenkamp moved to approve the quote from Tri-State Paving in the amount of \$14,000 to provide labor and material to double armor coat Enders main street. County to provide 100 tons of armor coat gravel and Contractor to supply the oil. Motion seconded by Commissioner Bernhardt. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

Ed Knott, Applied Connective, contacted Clerk to notify the County that they are willing to concede a termination date of December 31, 2025, for managed IT services. Board is in agreement with the terms, and will plan for Applied Connective services to terminate on that date.

Commissioner Brown moved to sign and approve Resolution 2025-16 for the County Annual Certification of Program Compliance 2025 and the annual certification of program compliance to Nebraska Board of public roads classifications and standards. Motion seconded by Commissioner Bernhardt. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

Auditor Don Wilson submitted his findings to the Board for the FY24-25 Audit, as follows:

Uncollected Ambulance Accounts: the county Ambulance has numerous old accounts that remain uncollected. The uncollected accounts as of June 30, 2025, totaled \$143,923. The accounts are prior to when the county contracted with a billing collection company. Subsequently, little collections have been received on accounts. Don recommends that the County Board review the accounts to ensure collections, or strike if deemed uncollectible.

Board Response: The Board believes the debts are uncollectable and will have a resolution prepared by the Ambulance Administrator to write off the old ambulance debts. Moving forward, they will request monthly reports from the Ambulance Administrator to maintain better oversight of the Ambulance accounting.

County Fair Accounts: the County Fair accounts for the fiscal year were not reconciled until July of 2025. On June 30, 2025, a Journal Entry was recorded on the Quickbooks General Ledger for \$60,034 to reconcile the main General Account to the bank account. Don also noted that three CD's totaling \$28,224 were not maintained on the Quickbooks General ledger. Failure to reconcile accounts and not include accounts on the general ledger increases errors not being detected and increases the risk that all accounts are accounted for. Don recommends that all accounts be reconciled monthly, and all accounts be accounted for on the General Ledger.

Board Response: The Board is in agreement with the Auditor's findings and intends to meet with the Fair Board and recommend that they retain a professional bookkeeper to maintain the County Fair accounts to ensure more consistency and accuracy in the recordkeeping.

Commissioner Brown moved to give a 3% wage increase to all hourly Road and Transit employees, to be effective on the second August payroll. Motion seconded by

Commissioner Bernhardt. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

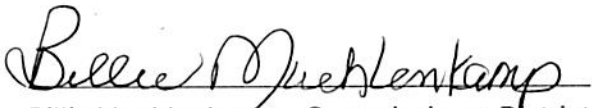
At 9:00am bids for the Custodial position were opened. Two were received; Natalie Baney, \$180/day. Emily Browning - \$150/day + \$20/office.

Commissioner Brown moved to reject all bids and readvertise for the position, excluding the cleaning of individual offices. Only common areas of each building will be maintained by the Custodian. Bids to be open on September 9 at 8:30am. Motion seconded by Commissioner Bernhardt. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

At 9:15 bids were to be opened for the sale of the surplus sign pickup. As no bids were received, Commissioner Bernhardt moved to sell the pickup at the Labor Day Miscellaneous auction. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – yes. Motion carried.

With no further business to come before the Board, Chairman Brown adjourned the meeting at 10:20am.

CHASE COUNTY COMMISSIONERS



Billie Muehlenkamp – Commissioner District #1



Jacci Brown – Commissioner District #2



Kurt Bernhardt – Commissioner District #3

ATTEST: 

Wendy Moe, Chase County Clerk

