

Chase County Commissioners

August 27, 2024

The regular meeting of the Chase County Commissioners was called to order by Chairman Jacci Brown at 8:00am in the Commissioner meeting room of the Chase County Courthouse on Tuesday, August 27, 2024. Also in attendance were Commissioner Billie Muehlenkamp, County Clerk Wendy Moe, Sheriff Kevin Mueller and Assistant Highway Superintendent Dick DeWester. Commissioner Kurt Bernhardt was absent. The meeting had been advertised in the Imperial Republican and on the county website. The open meeting act and agenda were posted.

Commissioner Brown moved to approve the minutes from the August 13, 2024 meeting. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried.

Commissioner Muehlenkamp moved to approve claims as submitted. Motion seconded by Commissioner Brown. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried.

PE=payroll exp, TE=travel exp, SU=supply,  
SE=service, CC=court cost, RP=repairs,  
PT=parts, L=labor, UT=utility, AP=Appt. Counsel,  
PS=Prior Service EQ=Equipment JD=Juv Div

AFLAC	PE	451.79
AMERITAS LIFE INS	PE	47.45
AMERITAS LIFE INS	PE	9033.15
BLACK HILLS ENERGY	UT	170.78
BCBS OF NE	PE	23362.27
CHASE CO TREAS - CAFETERIA	PE	155.26
CHASE CO TREAS	SU	992.46
COLONIAL LIFE	PE	272.27
DAS STATE ACCTG	SE	186
DICKINSON LAND SURVEYORS	SE	100
EAKES, INC	SU	110.16
EFTPS	PE	15153
ESKEW, BILLY	SE	1373.4
FRONTIER ACCESS & MOBILITY, INC	RP/L	672.5
HOLIDAY INN/KEARNEY	TE	269.9
IMPERIAL, CITY OF	UT	2927.05
LINCOLN CO DETENTION CENTER	SE	1705
MALLORY SAFETY AND SUPPLY, LLC	SU	205.5
MUELLER, TORI	TE	257.28
NE CHILD SUPP PMT CTR	PE	320
NE STATE INCOME TAX	PE	2013.71
PANKONIN AG SERVICES INC.	SE	1550
PRAIRIE PLAINS CASA		4500
SCHRA, NATALIE	SE	1620
SWPPD	UT	238.11
U S BANK CORPORATE PAYMENT SYSTEMS	SE	300
	<b>Net Payroll</b>	<b>45594.54</b>
	<b>Journal Entry</b>	<b>-6204.36</b>
	<b>General Fund Total</b>	<b>107377.22</b>
ADAMS LUMBER	SU	408.21
AFLAC	PE	196.35
AMERITAS LIFE INS	PE	11.9
AMERITAS LIFE INS	PE	1148.98
BLACK HILLS ENERGY	UT	81.5
BCBS OF NE	PE	300.74
CHASE CO TREAS	SU	1.38

COLONIAL LIFE	PE	131.53
EFTPS	PE	3573.87
IMPERIAL REPUBLICAN	SE	27
IMPERIAL, CITY OF	UT	279.25
MITTEN INC.	SU	20460.07
NE STATE INCOME TAX	PE	949.68
OVERHEAD DOOR SPECIALISTS	SE	120
SAPP BRO PETROLEUM INC	SU	3131.69
	<b>Net Payroll</b>	<b>20433.12</b>
	<b>Journal Entry</b>	<b>-566.07</b>
	<b>Road Fund Total</b>	<b>50689.2</b>
HICKMAN, NORMA J.	SE	300
	<b>Tourism Fund Total</b>	<b>300</b>
AIRGAS USA, LLC	SU	1272.98
ARELLANO, ELIZABETH	SE	283.4
ARELLANO, JASON M	SE	165
BITTNER,WILLIAM	SE	109
BOUND TREE MEDICAL LLC	SU	2699.21
BROWNING, EMILY,E	SE	30.6
CASTILLO-ARVIZO, RAQUEL	SE	25.84
CHASE CO TREAS	SU	6.16
FYR-TEK INC	SU	1363.17
GREENE, AARON PATRIC	SE	63.48
GREENE, TIMMIE D.	SE	25.04
HAYES, DEBRA	SE	53.44
HAYES, SABRINA	SE	13.32
HIYKEL, FAY D.	SE	130.4
HUBL,BROOKE	SE	50.52
HUNT, GARY K.	SE	76.6
KLEIN, TYLER	SE	168
KLEIN,LEANNE L.	SE	277
LOEFFLER, DESIREE	SE	117.96
MARIS, JAYDEN	SE	17.28
MILLER, JOHN W.	SE	69.32
MILLER, ROXANE K.	SE	82.72
MUTHS, JOLENE D.	SE	56
OVERHEAD DOOR SPECIALISTS	SE	75
PRYOR, ALLISON A.	SE	42.32
RICHARDSON, RANAE	SE	281.4
SKELTON, LANA J	SE	60.4
SUEPER,JACOB	SE	55.12
U S BANK CORPORATE PAYMENT SYSTEMS	SE	979.76
	<b>Ambulance Fund Total</b>	<b>8650.44</b>
	<b>Grand Total All Claims</b>	<b>167016.86</b>

Commissioners reviewed Monthly Operating Statements for the Road and General funds and Fund Balances for July 2024 as provided by the County Treasurer.

Correspondence was reviewed, including the annual report of inspection, testing and maintenance from Protex Central for the fire alarm system.

Treasurer Rebecca Bernard joined the meeting for Open Forum to report to the Board that reimbursement funds had been received for the equipment grant applied for by Imperial EMS.

Assistant Highway Superintendent Dick DeWester was present to notify the Board of prices for two additional cameras to be placed at the Imperial EMS building. Total price would be \$1,109 for the two additional cameras, material and labor to be provided and installed by Video Kingdom. Board

directed Dick to contact Video Kingdom to purchase and install the two additional cameras, to be placed on the north and east sides of the EMS building.

Dick also noted that one of the CAT graders in the Wauneta shop needs to be replaced. It has 1500 hours on it and has been in and out of the shop since it was purchased. A new CAT machine can be purchased on the State Bid for \$385,600. Dick asked the Board if he should contact John Deere for a quote on a new machine if they have a State Bid. Board directed Dick to contact John Deere and instructed Clerk to put this item on the next agenda.

Dick updated Board on the progress of the overlay on Old Highway 6 and asked if the County wants the contractor to put center reflector stickers on the road until striping can be done. Cost for stickers would be approximately \$3,300. Board directed Dick to find a company to do striping, and not apply temporary stickers.

Sheriff Kevin Mueller was present for agenda item of vehicle purchase. State bid price for the 2023 units available is \$44,182. Sheriff Mueller is requesting that two new units be purchased. Commissioner Brown moved to approve the purchase of two new 2023 Sheriff pickups to be purchased from the State Bid. \$60,000 shall be paid from the Sheriff's Vehicle line, the remaining balance shall be split between the Weed and Emergency Manager budgeted vehicle lines. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried. Approximately \$25,000 was received in insurance funds from claims submitted for the vehicles currently in the Sheriff's possession, funds were receipted into the General fund. Disposition of vehicles being replaced will be added to the next agenda.

Commissioner Muehlenkamp moved to sign resolution 2024-17: Foreclosure on Lien for Taxes. Motion seconded by Commissioner Brown. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried. A complete copy of the resolution is on file in the office of the County Clerk.

Treasurer Rebecca Bernard reported the County Tax Sales to the Board and presented Resolution 2024-18: Issue Tax Certificates in Name of County. Commissioner Brown moved to sign resolution #2024-18 to Issue Tax Certificates in Name of County. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried. A complete copy of the resolution is on file in the office of the County Clerk.

Treasurer asked to be added as an authorized signer on the Chase County Ambulance account at Sandhills State Bank. She noted that it would be beneficial to have a second person who could sign checks for that account in case of absence or turnover. Commissioner Brown moved to add Chase County Treasurer, Rebecca Bernard, as a signer to the Ambulance checking account at Sandhills State Bank. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried.

County Attorney Joel Burke joined the meeting for agenda item of Responding to Audit Findings. Joel and the Board reviewed the findings, Board directed Joel to draft a response to be sent to Don Wilson.

Commissioner Brown moved to accept the agreement with Capital Railroad Contracting Inc for the detour through Enders during the repair of the railroad crossing on Highway 6. Capital Railroad Contracting will pay the county \$5,000 for the county's expense associated with the increased expense of maintaining and/or repairing the county road due to the increased traffic as a result of being the detour route. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried.

Regarding the matter of vacating the alley abutting the Jantz/Nesbitt/Fairgrounds property on east 5<sup>th</sup> street, Commissioner Brown made the motion that the County has no objection to the City vacating the alley in question. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried.

Commissioner Muehlenkamp moved to approve the signing of the Road Crossing Permit request to run buried fiber optic line through the County Road Right-of-Way, 994' west of the southeast corner of 21-6-39, submitted by Viaero Fiber Networks, LLC. Motion seconded by Commissioner Brown. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried. Highway Superintendent to sign the permit.

Commissioner Brown moved to approve proposed budget changes to increase amount in the Institutions Fund Behavioral Health line by approximately \$330, increase the Contract Labor line in the road fund by \$2,000 and add an additional \$10,000 to the Miscellaneous General miscellaneous line as requested and suggested by County Clerk and Budget Preparer. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried. Budget preparer Caleb Johnson will make the changes.

Duane Dinnel was in attendance for the agenda item of Public Records Request. Duane submitted a formal written request for “financial records for the Chase County Fair Board from July 1, 2023 through August 27, 2024 reflecting all monies owned and controlled by the Fair Board, including but not limited to, checking accounts, savings accounts, certificates of deposits, etc. This will include all monies payable and receivable showing payee or payer and item purchased or sold, as well as all current account balances.” Duane recently made a request directly to the Fair Board and thinks that the records they did provide him with were incomplete. Duane believes that if county tax dollars are going to be given to the Fair then the County Board should be more aware of the Fair’s financial situation. After much discussion, Commissioner Brown stated that she thought the request was vague but said that the Board would work with the County Attorney to see what they could do to comply with the request. The Board said it would be helpful to know exactly what Duane had been given from the Fair Board so they would know what more was needed. Commissioner Muehlenkamp asked if Duane would be willing to bring in the information he was given by the Fair Board. Duane said he would bring it in for the Road Secretary to take a copy of.

Surplus Property requests submitted for County Court by Karen Mueller were reviewed. Commissioner Brown moved to surplus an old metal step ladder (tag #724) and an outdated HP Pavilion Touchscreen PC (tag #749) from the County Court inventory to be disposed of in the trash after the hard drive is removed from the computer. Motion seconded by Commissioner Muehlenkamp. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried.

Commissioner Muehlenkamp moved to sign the NACO Benefit Services COBRA Administration Agreement. Motion seconded by Commissioner Brown. Muehlenkamp – yes; Brown – yes; Bernhardt – absent. Motion carried. Chairman Brown signed the agreement.

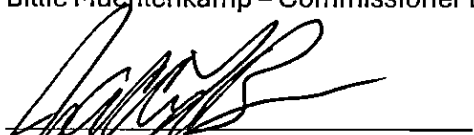
Ambulance Administrator Jordan Beard joined the meeting for Open Forum to notify the Board of an overdrawn balance on the Ambulance checking account due to an EFT transaction that she approved for payment but then failed to submit a claim to fund the account. Commissioners directed Jordan to submit a claim for the next meeting and contact the bank to see if overdraft fees could be waived.

With no further business to come before the Board, Chairman Brown adjourned the meeting at 9:32am.

**CHASE COUNTY COMMISSIONERS**

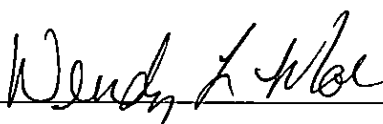


Billie Muehlenkamp – Commissioner District #1



Jacci Brown – Commissioner District #2

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Kurt Bernhardt – Commissioner District #3

ATTEST: 

Wendy Moe, Chase County Clerk