

Chase County Commissioners
January 24, 2023

The Chase County Commissioner meeting was called to order at 8:00am on Tuesday, January 24, 2023 in the meeting room of the courthouse by chairman Jacci Brown. Also in attendance were commissioners Duane Dinnel and Kurt Bernhardt and county clerk Wendy Moe. The meeting was advertised in the Imperial Republican. Agenda was kept current and available for public inspection in the office of the county clerk. It was also posted to the county website the day before the meeting. The agenda and open meeting act are posted.

Nobody was present for open forum. Karen Baker was present for discussion of the Juvenile Diversion and Child Support Enforcement interlocal agreements with Dundy County. County Attorney Joel Burke joined the meeting at 8:05. Attorney Burke would like to see some updates and changes, he suggested tabling this item. Jacci Brown moved to table this item until next meeting. Duane Dinnel second. Jacci - yes; Duane - yes; Kurt - yes. Motion carried.

Current resolution concerning county inventory policy was discussed. The resolution in place was passed and signed in 1991 with language stating that any items of county personal property under \$150 in value, with the exception of electronic items, need not be listed on the inventory. Commissioners want the resolution updated to say that county personal property items under \$500, with the exception of electronics and firearms, need not be listed on the inventory. Clerk instructed to draw up resolution for next meeting.

The sheriff has a 2015 Ford Explorer that is no longer being used by his department. This vehicle will be made available for use by county employees to be used for county business. Clerk to draw up policy for signing at next meeting.

Annual CDBG income report and certification was sent by Amy Thelander, program coordinator, to be signed by chairman. Duane Dinnel moved that chairman Brown sign the annual CDBG report. Motion seconded by Kurt Bernhardt. Jacci - yes; Duane - yes; Kurt - yes. Motion carried. Chairman Brown signed the report.

At 8:30 Debbie Kuenning and Ben Dutton joined the meeting for discussion of the UNL Extension Agreement. Ben is the Engagement Zone Coordinator for the southwest Nebraska extension area. This is a five year agreement. It includes obligations for both the county and Nebraska Extension. This agenda item was tabled until next meeting. Debbie Kuenning and Ben Dutton left the meeting at 8:45.

Surplus property requests were reviewed and acted on as follows:

Clerk's Office: nonworking master three hole punch (tag #304), blue office chair (tag #277), nonworking electric stapler, burgundy office chair (tag #274), nonworking two hole punch (tag #307) - all items to go to trash. Motion by Jacci Brown. Second by Kurt Bernhardt. Jacci - yes; Kurt - yes; Duane - yes. Motion carried.

Assessor's Office: grey office chair (tag #465)

Building General: wooden wine canister for flowers (tag #597), tall plastic tree in pot (tag #400) - all items to trash. Motion by Jacci Brown. Second by Kurt Bernhardt. Jacci - yes; Kurt - yes; Duane - yes. Motion carried.

Building General: Tall plastic trees in pots (tag #434 & #421)

Assessor's Office: Maroon Global office chair (tag #468); all items to trash. Motion by Kurt Bernhardt. Second by Duane Dinnel. Jacci - yes; Kurt - yes; Duane - yes. Motion carried.

Treasurer's Office: Office chair (tag #541), nonworking Dell computer (tag #601), nonworking Canon printer (tag #589). All items to trash after computer hard drive is cleared. Motion by Jacci Brown. Second by Kurt Bernhardt. Jacci - yes; Kurt - yes; Duane - yes. Motion carried.

County Court: old black office chair. Item to trash. Motion by Duane Dinnel. Second by Kurt Bernhardt. Jacci - yes; Kurt - yes; Duane - yes. Motion carried.

Building General: 3 fake plants (tag #466, #422, #423). Items to trash. Motion by Jacci Brown. Second by Duane Dinnel. Jacci - yes; Duane - yes; Kurt - yes. Motion carried.

Building General: 3 fake plants (tag #436, #420, #437). Items to trash. Motion by Duane Dinnel. Second by Jacci Brown. Jacci - yes; Duane - yes; Kurt - yes. Motion carried.

Assessor's Office: three office chairs (tag #468, #465, #466). Items to trash. Motion by Jacci Brown. Second by Kurt Bernhardt. Jacci - yes; Kurt - yes; Duane - yes. Motion carried.

County Court: counter unit portion of office desk (tag #727). Item to trash. Motion by Jacci Brown. Second by Kurt Bernhardt. Jacci - yes; Kurt - yes; Duane - yes. Motion carried.

Assessor's Office: Portion of office desk (tag #470-473) - transfer item to County Court. Motion by Jacci Brown. Second by Kurt Bernhardt. Jacci - yes; Kurt - yes; Duane - yes. Motion carried.

Assessor's Office: Printer (tag #1079). Transfer item to Sheriff's office. Motion by Jacci Brown. Second by Kurt Bernhardt. Jacci - yes; Kurt - yes; Duane - yes. Motion carried.

At 9:00 Ed Knott with Applied Connective Technologies and assessor Tori Mueller joined the meeting. Applied Connective works with counties for issues of cybersecurity and technology. The company has three proposals for the county to consider. First, a centralized server for the building. This will include necessary hardware, software, licensing and professional services. This cost of this proposal is \$17,995.90 with a recurring monthly fee of \$250. Second, network access that will include managed firewall and cyber services with an initial cost of \$11,015.01 and a recurring monthly fee of \$95. Third is a proposal for Standard Managed IT Services with an initial cost of \$3850 and then monthly fee of \$2370. This will be added to the agenda for next meeting. Ed and Tori left the meeting at 9:45.

Road secretary Jeni Lotspeich joined meeting to discuss past due ambulance billing. With a balance of approximately \$168,000 in unpaid debt from 2017 to present Jeni has been in contact with Credit Management to explore collection options. They have two contract options, one is a 3 tier plan in which they charge no fee on debts collected within 30 days; on debts collected before litigation they charge 19% and on debts collected through litigation they keep 31% of the amount collected. The other plan is a flat rate in which Credit Management keeps 28% of all amounts collected. Jeni is proposing a system in which we will send the original bill and then three or four Past Due notices, after which point, any uncollected debt, will be turned over to Credit Management at the six month mark. Duane Dinnel moved to turn ambulance debts over to credit management, using their three tier option, after they become 6 months delinquent. Jacci Brown seconded. Duane - yes; Jacci - yes; Kurt - yes. Motion carried.

Duane Todd arrived at 10:00 to discuss his position as Veteran's Service Officer. He has questions about the change in his position. First, what will be the effective date of this change? March 5, based on the first day of the new payroll in March. Second, with a 20 hour work week expected of him, how will that work when he has trainings to go to? He typically goes to training twice a year, each for three days. Commissioner Dinnel asked what office hours Duane Todd plans to keep? Duane Todd will discuss that with the Veteran's Board and they will set his office hours. Commissioner Dinnel also questioned how many hours the VSO is usually in class when he goes to training. Duane Todd said approximately 20. Commissioners agreed to pay mileage when VSO travels for annual training, not hourly wage for drive time. Hourly wage will be paid while VSO is in training. Duane Todd asked if his earned sick and vacation time will be paid out. No, in an appointed position paid by salary he does not earn sick and vacation time. Duane Todd will meet with the Veteran's Board between now and the next commissioner meeting. Duane Todd stated that "having been an employee for over 20 years, there have been a lot of misunderstandings." This will be put on next meeting agenda at 8:30.

Discussion of snow removal by area farmers ensued. Need to contact NIRMA to see where this will put us from a liability stand point.

Minutes from December 27, 2022 and January 10, 2023 were presented for review. Duane Dinnel moved to approve minutes from December 27. Jacci Brown seconded. Duane - yes; Jacci - yes; Kurt - abstained. Minutes approved.

Duane Dinnel moved to approve minutes from January 10. Kurt Bernhardt second. Jacci - yes; Duane - yes; Kurt - yes. Minutes approved.

Claims were presented for review. Jacci Brown moved that claims be approved as presented. Duane Dinnel second. Jacci - yes; Duane - yes; Kurt - yes. All claims approved as submitted.

PE=payroll exp, TE=travel exp, SU=supply, SE=service, CC=court cost, RP=repairs,
 PT=parts, L=labor, UT=utility, AP=Appt. Counsel, PS=Prior Service EQ=Equipment

General Fund

AFLAC	PE	\$	428.47
AFLAC (AFTER TAX)	PE	\$	17.75
AMERITAS LIFE INS	PE	\$	38.45
AMERITAS LIFE INS	PE	\$	8,755.05
FIRSTNET	SE	\$	814.79
BLACK HILLS ENERGY	UT	\$	796.94
BCBS OF NEBRASKA	PE	\$	25,718.24
CARTER, KARON DENISE	L	\$	720.00
CHASE CO TREASURER/CAFETERIA REIMB.	PE	\$	133.33
CHASE COUNTY FAIR AND EXPO		\$	500.00
CHASE COUNTY TREASURER	SU	\$	983.80
CLARK, DEBRA	PS	\$	48.00
CLERK OF DISTRICT COURT ASSOC.		\$	150.00
COLONIAL LIFE	PE	\$	66.82
COLSON AGENCY, INC.	SU	\$	25.00
CREATING CALM COUNSELING LLC	CC	\$	3,833.76
DAN'S R US SANITATION	UT	\$	155.96
DEBUSK, HALLEY	L	\$	67.98
EFTPS	PE	\$	16,848.12
ESKEW, BILLY	SE	\$	137.34
FANNING SHIRLEY	PS	\$	96.00
FVFC	FUEL	\$	2,392.84
GIS WORKSHOP	SE	\$	5,940.00
HARCHELROAD MOTORS INC	RP	\$	400.00
HAYES, JIM	CC	\$	20.00
HAZARD, KAY J	PS	\$	144.00
HILLS FAMILY FOODS	SU	\$	87.14
HOLMES,BREANNA	CC	\$	233.38
IDEAL LINEN SUPPLY	SU	\$	364.64
IMPERIAL COUNTRY FORD	RP	\$	68.97
IMPERIAL REPUBLICAN	SE	\$	57.51
JOHNSON JEAN	PS	\$	24.00
MCI (SHRF BILLS)	SE	\$	79.69
MCNAIR AGENCY, INC	SU	\$	40.00
MILLER LINDA	PS	\$	36.00
MOE, WENDY	TE	\$	200.43

MUELLER, KEVIN	SU	\$	30.00
NACO (REGS.)	SE	\$	50.00
NE CHILD SUPPORT PAYMENT CENTER	PE	\$	320.00
NE STATE INCOME TAX	PE	\$	2,424.92
NE WEED CONTROL ASSO	SE	\$	320.00
NORDHAUSEN LAW LLC	CC	\$	660.00
OPTUM BANK	PE	\$	183.00
PHILLIPS 66 COMPANY	FUEL	\$	35.35
PRAIRIE STATES COMM.	SE	\$	713.60
PROPIO LANGUAGE SERVICES	SE	\$	48.06
REGION II HUMAN SERVICES	SE	\$	4,008.16
REGION II SERVICES	SE	\$	3,951.00
S & S LOCK AND KEY	SE	\$	96.00
SCHINDLER ELEVATOR CORP	SE	\$	3,129.48
SCHOENHOLZ, HEATHER (LPN)	SE	\$	79.31
SINNERS	SE	\$	209.00
SWPPD	UT	\$	167.39
SPADY, SHARON L.	PS	\$	84.00
U S BANK	SE	\$	553.72
WESTFIELD PHARMACY	SU	\$	86.67
Net Payroll		\$	44,971.42
General Fund Total		\$	132,545.48
Road Fund			
AFLAC	PE	\$	110.18
AJK SERVICES, LLC	SE	\$	1,560.00
AMERITAS LIFE INS	PE	\$	5.95
AMERITAS LIFE INS	PE	\$	926.06
BLACK HILLS ENERGY	UT	\$	1,642.52
BCBS OF NEBRASKA	PE	\$	279.51
BROPHY ELECTRIC	SE	\$	16.96
CHASE CO TREASURER/CAFETERIA REIMB.	PE	\$	40.00
CHASE COUNTY TREASURER	SU	\$	0.81
DAN'S R US SANITATION	UT	\$	56.45
EFTPS	PE	\$	2,819.15
FVFC	FUEL	\$	457.57
IMPERIAL CARQUEST	PT	\$	454.81
NE STATE INCOME TAX	PE	\$	725.31
S & S LOCK AND KEY	SE	\$	24.00
SAPP BRO PETROLEUM INC	FUEL	\$	7,833.00
WAUNETA CROSSROADS, LLC	FUEL	\$	330.56
21ST CENTURY EQUIPMENT	PT/L	\$	1,018.73
Net Payroll		\$	16,372.72
Road Fund Total		\$	34,674.29

Tourism Fund Total			
HICKMAN, NORMA J.	SE	\$	300.00
Tourism Fund Total		\$	300.00
Ambulance Fund			
AIRGAS USA	SU	\$	937.65
FIRSTNET	SE	\$	591.71
CHASE COUNTY TREASURER	SU	\$	15.39
FVFC	FUEL	\$	74.18
ZOLL	SU	\$	2,806.80
Ambulance Fund Total		\$	4,425.73
Grand Total All Claims		\$	171,945.50

Correspondence from outside boards was reviewed.

Commissioner Brown stated that she attended a meeting regarding new courtroom technology last week. This item will be added to agenda for next meeting.

With no further business Jacci Brown adjourned the meeting at 11:00am.

Commissioner Meeting Minutes, January 24, 2023
CHASE COUNTY COMMISSIONERS

s/Jacci Brown – Chairman
s/Duane Dinnel – Member
s/Kurt Bernhard – Member

ATTEST: s/Wendy Moe – County Clerk